



**Rose Kennedy Greenway Nominating Committee Meeting
Tuesday, July 9, 2024 - 2:00pm**

Meeting Minutes

Committee Members Present: Hilina Ajakaiye, Rebecca A. Lee, John Shea, Bradley W. Snyder

Committee Members Not Present: N/A

Conservancy Staff Present: Chris Cook, Heidi A. Rosenfeld

Invited Guests Present: N/A

Members of the Public Present: N/A

Open Session

1. Rebecca Lee welcomed everyone and called for a motion to approve the minutes from the May 31, 2024 Nominating Committee meeting. **Upon a motion made by John Shea and seconded by Brad Snyder, the minutes were unanimously approved at 2:05 pm.**
2. Lee called for a motion to enter Executive Session for the purpose of screening candidates for board membership. **Upon a motion made by Shea and seconded by Snyder, the Committee unanimously voted to enter Executive Session.**

Executive Session

3. *Executive Session minutes to be withheld publicly until relevant seats have been filled.*

Open Session

4. No members of the public were present.
5. Ajakaiye and Shea proposed a day-long **board retreat** for the fall, led by a consultant who can define retreat goals and undertake prep work prior to the retreat. Lee emphasized a carefully crafted retreat is crucial to board members coming away with a good understanding of the organization.
6. Ajakaiye, Shea, Snyder and Lee confirmed **November 18, 19, 21, and 22** are best for all schedules. Mintz to host, including food and beverages. **Lee** to confirm availability of office space at Mintz.

7. Invitation to larger board to go out after date, consultant, and working agenda confirmed.
8. Ajakaiye, Shea, Snyder, and Lee discussed potential scope of the board retreat:
 - Staff reporting (very brief)
 - Introduction, Orientation, Onboarding of new members;
 - Discuss role of board members and their impact;
 - What is the role of The Greenway in the city? In the state?
 - Sunsetting of current board members and how to leverage them before rolling off.

Shea noted that “big picture questions” can’t be answered during the board retreat until there is an updated strategic plan for the organization.

9. **Cook** to reach out to Kathy Abbott about TDC, consulting firm, and her experience with their board retreat work. **Shea** to think about additional consultants. Shea estimates a consultant will be \$10K - \$12K.

Lee to confirm availability of Mintz space week of November 18.

Cook, Rogers Pittman, and Rosenfeld to synthesize board retreat information and facilitate next steps.

10. **Upon a motion made by Lee, and seconded by Snyder, The Rose Kennedy Greenway Conservancy Nomination Committee meeting was adjourned, at 2:58 pm.**